

**Pittsfield Town Board**

**Meeting Minutes**

**September 12th, 2022**

**Call to order: 6:30 PM**

**Pledge:** Shelby Wing

**Roll Call:**

**Shelby Wing- Supervisor** Present      **Kelly York- Councilman** Present

**AJ Digsby- Councilman** Present      **Jeff Galley - Councilman** Present

**Liam Keys - Councilman** Present

Others Present: Terron Muller, Doris & Charles Koop, Blaire Mancuso, William Curto, James Wing, Jerry Madson

**Highway - James Wing Superintendent** - Hired a new worker, he stayed for 2 weeks and then was a no show. Struggling to hire people with CDL. Neighboring town is hiring at bigger starting wage, Board is not terrible concerned about this the wage difference.

**Excavator- review quotes.**

**FEMA Project updates** – (3) small FEMA projects complete. Sand Hauled. Working on Mowing. Hawks Road will be closed for 2-3 months, will open before snow.

**Union- No further discussion regarding contract since last month**

**Building-**

Door becoming more difficult to lock and unlock – Mike Berthel adjusted the screws which helped but will the door jamb will have to be replaced. Roof updates – Jim will order screws so that Jeff Galley and AJ Digsby can try to have the re-screwing complete before the time change.

**Assessor - Sheri Falcone**

Reval- Quotes did not need to go to sealed bid due to project deemed as a professional service, per town attorney, 2 proposals have been received. The town received a second quote and it was almost 200,000, considerably higher than previous quote.

Burlington and Edmeston have signed a contract.

Board of assessment review- need members for next year's board, Term to start in October.

**Planning Board - Jim Austin**

Hawks Road subdivision update? secretary appointed? Training up to date?

**County Rep: Jerry Madson**

**Supervisor request for \$50,000 grant from ARPA funds to help pay for Reval, was sent to Intergovernmental Affairs committee for review. Country treasurer states funds are available to fire district, but they would have to apply for it directly. Next Intergovernmental affair meeting is 9/13 at 1:00**

It was questioned by the board if there was a time limit to spend the funds, Jerry Madson believes there is not. The new Administrator is doing good, he would like to team up with local schools to get the young people involved.

**Historical Society - sign/event update – Post installed and Jim will install the sign.**

**Transfer Station - Jeff Galley - Schedule for fall whites' good day. – Whites Good Day November 5, 2022, 8AM – 2PM**

**Justice - Bill Curto - Mike Berthel will be getting a quote together for judicial system form for resolution. Could put in security, shelving, and fire cabinet. Rough estimate is \$ 18,000. It was a good week in court, he is making some progress with fines.**

**Resolution #37 of 2022 – JCAP Approval**

**Authorizing the court to apply for a JCAP grant**

**Motion Jeff Galley                    2nd AJ Digsby                    carried 5/0/0**

**Animal Control - Liz Fish**

**Justice and Animal control officer spoke regarding ticketing for unlicensed dogs, Justice will hear any cases that are ticketed. Fine for unlicensed dog it \$50**

**Town law states that a municipality should not be paying out more than what they are bringing in for animal control. Ideas to increase revenue or decrease cost?**

**Increase license fees, reduce holding days with SPCA from 5 to 3, Increase tickets, Restructure wage,**

**Town Clerk - Terron Muller**

**Ambulance/fire department- Kelly York - Dale Barton is residing.**

**Update New Berlin and County Services, Mayor is working on fair and explainable contract figures. Discussion on extending current contract 6 months? Peter Lennon wanted to know if we would extend current contract 6 months, which was denied by Supervisor Wing. The town wants to see what they come up with for a price that they can back up with documents and numbers**

**Comprehensive Plan - Liam Keys – Next step is to send out 1 letter in bulk mailing and post office will work with us on the rate. Interest is shown by Tom Golden and Paul Stein in working on Community Project. Grants-Liam Keys**

## **Financials**

### Budget

All numbers need to be to the supervisor no later than September 20th.

Superintendent wage - board provided supervisor the figure as she recused herself due to a conflict of interest.

Tentative budget written by the Supervisor to be submitted to the clerk by September 30th- Shelby will also e-mail it to the board so they can review it prior to budget meeting.

Tentative budget to be presented to the board by October 5th- Schedule Meeting for budget workshop October 3<sup>rd</sup> at 7:15 PM.

Board meeting on October 10th- board to approve tentative budget and will become the preliminary budget. No changes can be made without board authorization after this point. Clerk will post and have copies avail for public review, will also post on web page.

Tax cap = \$557,556 which is an increase of \$13,356 from last year to this year's tax levy unless overridden- Proactively should write a local law to override. Numbers are tight for next year Inflation reported at 7.17%, tax cap is at 2%.

Schedule public hearing on October 10th, 6:15pm prior to regular board meeting. Must be posted in the paper.

Public hearing to take place for budget review no later than Thursday November 10th, but may be adjourned until the 15th. Supervisor opinion to adjourn and hold the night of our regularly scheduled board meeting November 14th. Final budget to be presented and passed at the November 14th meeting. Must be done by November 20th.

### **Approval board meeting minutes from August 2022**

**Motion:** Jeff Galley      **Seconded:** Liam Keyes      **Carried:** 5/0/0

**Community members concerns and statements** - Blair Mancus wanted to let Highway Superintendent know what a good job they did on Ouleout Road and asked why they stopped halfway. The paving was stopped due to funding. Mr. & Mrs. Koop inquired on the culvert pipe size for ditch near there house. Supervisor stated we would need resolutions of litigation on both ends.

### **Board member concerns/ statements**

Approval of vouchers for September 2022

**General Fund in the amount of \$ 4,586.31**

**Highway department in the amount of \$183,532.04**

**Transfer station in the amount of \$4,460.06**

**Motion:** AJ Digsby      **Seconded:** Liam Keyes      **Carried:** 5/0/0

**Schedule next meeting: October 10th 6:30 PM**

**Adjourn Meeting: 8:06 PM**

**Motion:** Jeff Galley      **Seconded:** Liam Keyes      **Carried:** 5/0/0

**Minutes of September 12, 2022, Board Meeting were taken and typed by Terron Muller, Town Clerk.**