

Pittsfield Town Board

Meeting Minutes

November 14th 2022

Public hearing to review 2023 preliminary budget

Called to order: 6:18 PM

Supervisor review preliminary budget

Supervisor to review proposed changes to preliminary budget.

Public Comment: No Comments

Adjourned Public Hearing: 6:27 PM

Regular meeting

Call to order: 6:28 PM Pledge: Shelby Wing

Roll Call:

Shelby Wing- Supervisor Present Kelly York- Councilman Present

AJ Digsby- Councilman Present Jeff Galley - Councilman Present

Liam Keyes - Councilman Present

Others Present: Terron Muller – Town Clerk, James Wing – Highway Superintendent Justin & Kaylee Weidman, Doris Koop, Mark Davis, Brenton Tayler, Gary Carson, Victoria L. Gregory, Mark Johnson, Tim Lidell, Jerry Madsen

UV School

Brenton Taylor- proposed capital project for school – presented a packet regarding proposed capital project highlighting the need, scope, benefits, and cost. The project will be voted on December 14, 2022. (See attached)

Student / Town involvement? Possible planning and implementation of schoolhouse dedications in collaboration with historical society? Prepping schoolhouse, playground, pavilion for the event? Possible collaboration with the hometown heroes for dedication of both schoolhouses and flags? Victoria Gregory explained that students could receive a Civic Diploma by earned 3 units of credit by obtaining 900 hours of document civic work. For every 150 hours students would receive ½ credit.

New Berlin- Veteran flags

Victoria Gregory- Hometown Hero flags – Residents could apply with \$ 150.00 fee and a picture of a Veteran to have a flag flown for a hometown hero. The application may be obtained by calling Victoria Gregory at 607-847-8659. They flags will be hung next year so there is still time to get your application in. She also requested assistance from the Town of Pittsfield to hang flags.

Ambulance/fire department- Kelly York

Fire Department - Tim Lidell and captain mark Johnson spoke regarding county ambulance EMS Captain Mark Johnson request approval by the Town Board to include them in his letter of support to the County in order to obtain a permanent Certificate of Need for the county. The Town Board all agreed that were in support of this and that he could include the Town in his letter.

Contract for 2023 ambulance-

Vote to accept proposed contact in the amount of \$7,500 for 6 months January-June 2023

Resolution # 40 of 2022 for 2023 ambulance contract

Motion: Jeff Galley Second: Liam Keyes Carried: 5/0/0

Liam Aye Jeff Aye AJ Aye Kelly Aye Shelby Aye

Justice - Bill Curto

Resignation for 12/31/2022 -written notice provided to the board

Board can appoint a judge, if a lawyer, can take the bench without taking class. If not, a lawyer must go through “taking the bench” training. Starts December 5th in Albany and lasts 5 days. If board does not appoint, Judicial district 6 will help fill position temporarily will be on ballot 2023 election

Gary Carson expressed interest

Resolution # 41 of 2022 Appointment of Gary Carson to Town Justice effective January 1, 2022.

Nominated by: AJ Second: Jeff Galley Carried: 4/0/1

Liam Aye Jeff Aye AJ Aye Kelly Aye Shelby Abstain

JCAP grant update - \$18,000 was applied for which included, building a secure area for the clerk, an emergency egress, fireproof file cabinets and furniture needed in addition. No updates provided.

Comprehensive Plan - Liam Keys Nothing New

Grants-Liam Keys Follow up call made to check on status, confirmed receipt but still on hold.

Assessor - Sheri Falcone

\$50,000 grant funding has been obtained and is in the bank.

Reval- Emminger, Newton, Pigeon, Magyar Inc, review contract

Resolution # 42 of 2022 approving contact for the Re Evaluation of Pittsfield as written with ENPM Inv.

Motion: Jeff Galley Second: AJ Digsby Carried: 5/0/0

Liam Aye Jeff Aye AJ Aye Kelly Aye Shelby Aye

Board of assessment review- need members for next year's board.

Planning Board - Jim Austin not present, Kaylee Weidman Planning Board Member present.

Hawks Road subdivision update? No new updates. Secretary appointed? No appointment as of yet. Kaylee Weidman was present and would bring up at next meeting. Training up to date? Training receipts from Paul Stein and Tom Golden only. All other members need to submit training by end of year. The board will review the Law on training requirements for Planning Board members.

County Rep: Jerry Madson County is currently working on their budget; they are having problems keeping members in the workforce. The County has made a 25% cut in positions, they currently have 12% of their positions to fill and have only filled approximately 5% so far. Total number of County positions is 430 and of that currently 100 positions are open.

Transfer Station - Jeff Galley Whites good day was held November 5th – cost approximately \$ 107.00.

Animal Control - Liz Fish – Not present. Terron Muller Town Clerk/Collector was provided with information on a company that does dog renumeration for the local towns and shared the information with the board to review. Thoughts are that it would be cost effective to have them assist in the renumeration to be talked about at the next board meeting.

Yearly Department of ag and markets review was done and all acceptable.

Set date for public hearing for local law to increase fees \$10 for fixed, \$20 for not fixed, Public Hearing on Proposed Local Law 2022-03 is scheduled for December 12, 2022 at 6:20 PM. Clerk to post in local paper.

Town Clerk - Terron Muller – Have a few more additional webinars regarding Records Management Training with Otsego County Treasurers office on new MUNIS software for Property Tax collection is scheduled for Friday, November 18, 2022.

Building- Roof update – work is complete.

Phone and Internet- review proposal from Spectrum, Current speed is 25/2m spectrum would be 200/20m, Camera system quoted for increased security, current camera system is outdated. Board felt other cost affective options should be considered for cameras. Quote for phone and internet service were acceptable.

Highway - James Wing Superintendent

Hawks' road update FEMA work is 99% complete waiting on guiderails – delay due to availability.

Equipment update:

There has been an ongoing need to purchase a piece of equipment to keep up with the needs of the town since the current equipment is very old and breaks down and does not work a lot of the time. The price for the Sany SP75 is \$107,000 which the amount of the rent the town has paid for it can be applied to the sale price should the town decide to purchase it. Superintendent James Wing states the equipment will be good to help him complete the many tasks required of the highway department.

Resolution # 43 of 2022 approving the rental of the Sany SP75 for 3 months then purchasing it at the end of the rental period. The price of the rental will be applied to the purchase price.

Motion: AJ Digsby Second: Jeff Galley Carried: 5/0/0

Liam Aye Jeff Aye AJ Aye Kelly Aye Shelby Aye

Jeff Galley would like to look for a good backhoe to use for parts.

Financials- (agenda change to talk about 2022 then 2023)

* 2022 Budget- review

General-

Animal Control line remains over \$613.02 all other lines look good.

Bill from FEMA in the amount of \$56,431.24

Supervisor Called FEMA with no response as to when this is required to be paid, is not within the 2022 or 2023 budget, Will need board resolution to pay in 2022 or will need to include in the 2023 budget.

Jeff asked if there was proof the town had received the funds. Supervisor Wing will look into this further

Review proposed changes to the preliminary budget, due to changes in justice grant request and funds from county already being received, no changed affect tax Levy.

Resolution # 44 of 2022 - Board Approval for 2023 budget with Tax levy set at \$ \$ 97,818.40 for the General Fund and \$ \$ 491,644.00 for the Highway Fund.

Motion: Jeff Galley Second: AJ Digsby Carried: 5/0/0

Liam Aye Jeff Aye AJ Aye Kelly Aye Shelby Aye

Transfers-

\$950,000 from highway checking to highway Money market, to set aside the enough to cover budgeted appropriated fund balance in 2023 budget of \$179,7645

Approval board meeting minutes from October 2022

Motion: AJ Digsby Seconded: Liam Keyes Carried: 5/0/0

Community members concerns and statements

Doris Koop would like Highway Superintendent Wing to stop and talk with Mr. Koop regarding putting grates in as per the engineer's request. He stated he would stop down and talk to him this week.

Board member concerns/ statements

Approval of vouchers for November 2022

General Fund in the amount of: \$ 2,857.79

Highway department in the amount of: \$ 2,304.80

Transfer station in the amount of: \$ 469,976.75

Motion: Jeff Galley Seconded: AJ Digsby Carried: 5/0/0

Schedule next meeting: December 12th 6:30 PM

Adjourn Meeting: 8:45 PM

Motion: Liam Keyes Seconded: AJ Digsby Carried: 5/0/0

Minutes of November 14, 2022, Board Meeting were taken and typed by Terron Muller, Town Clerk