

# Pittsfield Town Board Meeting Minutes

## May 11th 2021

### Call to order:

### Pledge:

### Roll Call:

Shelby Wing- Supervisor  Present  Not Present  
Kelly York- Councilman  Present  Not Present  
AJ Digsby- Councilman  Present  Not Present  
Jeff Galley - Councilman  Present  Not Present  
Liam Keys - Councilman  Present  Not Present

Others Present: Jim Austin, Cooper Keys

**Planning Board- Jim Austin:** When over the planning board minutes with the board.

**Highway- James Wing:** Got all the culverts pipes and cold patch stayed under budget, going to start ramey rd. The 450 need to be fixed. In June will have an excavator for three weeks, it will coast \$2500.

Utica mack/Utica Truck voucher from last month

**Ferri Mower:** The board wants Jim to try it out and bring it back to the board in the June meeting.

**County Rep: Michelle Farwell:** Not present, She let the Supervisor know that the county passed hazardous mitigation plan and that they would be passing that information to the towns.

### **Ambulance/fire department- Kelly York**

Morris is still the only community not preparing to contribute, New Lisbon has made a payment, other communities are working on getting CON and contract in place

**Justice- Bill Curto-** Court Clerk is done training and doing good. Marty is no longer on the books.

**Fax machine will send fax but will not receive:** Going to see what to do about the fax machine.

**Animal Control- Liz Fish:** Nothing from dog control.

**Town Clerk- Connie Lewis:** Closed out taxes with county on May 17, 2021. Saturday is by appointment only.

Tax collection up date: No longer will hold Saturday hours as tax season has ended

Records Management-

- minutes for meetings, Marital records and death records- are to be kept permanently- working on an organization system for these
- LGS-1 for tax rolls- in process of being disposed of

Resolutions - written and filed?: still working on them.

### **Transfer Station- Jeff**

**Whites good day- scheduled for May 15<sup>th</sup>:** The board decided that it was all going in a pile and the Hwy was going to use the loader.

**New sign:** Is in and gave it to Jim to put up. Going to to put new gates up and scrap the old ones.

**Historical Society-** Funding is low, no fund raisers have taken place. Letter to the board requested to release the \$200 funding that has been budgeted for.

A motion was made by Jeff Galley to sign the agreement for Historical Society, Seconded by Liam Keyes. Carried 3-2 Shelby- Yes Jeff- Yes Liam- Yes Kelly- Absent Aj-Absent

Future to the historical society: Spot on the web page.

**Web Page-** Liam to report: The board said that the web page looks good. Needs Photographs.

### **Clean Energy Communities Grant**

#### **RESOLUTION NO. [22]-2021**

ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR CERTAIN MUNICIPAL BUILDINGS

**Approval of Resolution # 22 of 2021**

**Motion: Jeff Galley                      Seconded: Liam Keyes                      Carried: 3-2**

**Roll Call:      Kelly- Absent      AJ- Absent      Jeff- Yes      Liam- Yes      Shelby- Yes**

**Annual Financial report** Deb Grainger filed 4/30/2021

**Fuel Bids:** Couldn't find last years contract. Fuel bids are to be put in the Daily Star.

### **Financials**

-NYclass - possible investment opportunity. Right now interest rates are below what we get for money market accounts but may change in the future: Not interested at this time.

- Covid Rescue Package-\$140,000 allocated to the town of Pittsfield- no word on when funding will be provided.

-Budget Review

General fund Reallocation-

- Ambulance contract was negotiated for lower than budgets
- Justice Expenses are over- due to back payment to the comptroller office that needed to get paid. This line is variable based on what fines are collected.
- Insurance- may be adjusted though out the year based on equipment changes
- Planning Expenses-Postage and advertising for planning board, planning board is expected to have some additional cost with any additional subdivisions.
- Court Clerk- Training of new Clerk
- Web Page- Down payment made, rest due when goes live
- Building Expenses- was a newly created line is at 42% at 4 months,

**Resolution # [23]-2021**

To amend the General fund budget

A3625.4 Ambulance contract-	Reduce Budget amount from \$30,000 to \$25,000	=	-5000
A1110.4 Justice Expenses-	Increase Budget amount from \$2,000 to \$4,000	=	+2000
A1110.12 Court Clerk -	Increase Budget amount from \$2500 to \$3125	=	+675
A8020.4 Planning Expenses-	Increase Budget from \$100 to \$600	=	+500
A1220.4 Web Page-	Increase Budget from \$1500 to \$2000	=	+500
A1910.41 Unallocated Insurance-	Increase Budget from \$19,000 to \$19,800	=	+800
A1620.4 Building Expenses-	Increase from \$12,500 to \$13,025	=	+525

**Approval of Resolution # 23 of 2021**

**Motion: Jeff Galley                      Seconded:Liam Keyes                      Carried:3-2**

**Roll Call:      Kelly-Absent    AJ- Absent    Jeff- Yes      Liam-Yes      Shelby-Yes**

**Approval of vouchers**

**General Fund in the amount of \$2,812.20**

**Highway department in the amount of \$75,850.86**

**Transfer station in the amount of \$500.00**

**Motion: Jeff Galley                      Seconded:Liam Keyes                      Carried:3-2**

**Roll Call: Kelly- Absent    Aj- Absent    Jeff- Yes    Liam- Yes    Shelby- Yes**

**Approval board meeting minutes from 4/13/2021:**

**Motion: Liam Keyes                      Seconded: Jeff Galley                      Carried:3-2**

**Roll Call: Kelly- Absent    Aj- Absent    Jeff- Yes    Liam-Yes    Shelby-Yes**

**Board member concerns/ statements**

**Kelly-Absent                      AJ-Absent                      Liam-No                      Jeff-No**

**Public Comments: Cooper Keyes had a question about when the assessment review was.**

**Schedule next board meeting: June 8<sup>th</sup> @ 6:00pm**

**Adjourn Meeting: (7:10pm)**

**Motion: Liam Keys                      Seconded:Jeff Galley                      Carried:3-2**

**Roll Call: Kelly-Absent    Aj- Absent    Jeff-Yes    Liam-Yes    Shelby-Yes**

**Minutes of the May 11, 2021 meeting were taken and typed by Connie Lewis , Town Clerk**