

# Pittsfield Town Board Meeting Minutes

## March 9<sup>th</sup>, 2021

Call to order: 6:00pm

Pledge: Shelby Wing- Supervisor

Roll Call:

	Present	Not Present
Shelby Wing- Supervisor	X	
Kelly York- Councilman	X	
Jeff Galley- Councilman	X	
AJ Digsby- Councilman	X	
Liam Keys- Councilman	X	

Monthly Reports:

Ambulance/fire department- Kelly York

- **Ambulance contract still in negotiations. Zoom meeting set up to discuss with Village of New Berlin town board to come up with a resolution.**
- **Review current ambulance numbers prior to Zoom meeting.**
- Our CON expires 3/31/2021, Renewal was mailed and emailed in on 3/1/2021, Dale Barton was very helpful in expediting this process, New CON obtained on 3/8/2021
- No decision was made on the ambulance contract.

- Town supervisors of townships that utilize the ambulance service to meet Feb 16th, New Lisbon and Garrettsville working on CON

**Justice- Bill Curto-**

- Court Clerk - Janyce Terwillger, Marty has been training her.

A motion was made by Kelly York to pay Martha Vidler for additional training. Seconded by Aj Digsby. Carried by 5-0

Shelby-Yes, Kelly-Yes, AJ- Yes, Jeff- Yes, Liam- Yes

- resolution and audit mailed in on 2/21/2021

**Animal Control- Liz Fish-**

State inspection 2/19/2021 passed- no issues.

**Planning Board- Jim Austin**

Approved two subdivision and put concerns that the people had to rest.

Regarding raising the rates for subdivisions- Curtis subdivision that took place, surveyor expressed that because the new fee was not filed with the department of state it was not valid, paid \$25 per parcel- 3 parcels. Addendum to the local subdivision law needs to be written and filed with the secretary of state. - Contacted our attorney, the paperwork is set up as an ordinance not a law, so this does not have to be sent into the secretary of state. Supervisor is working with the attorney to ensure the proper procedure takes place to change the fee.

A public hearing will be held on April 13, 2021 @ 5:50pm

Public hearing on 2/16 cancelled due to not being able to access the building, Reschedule the hearing for 3/2,

A motion was made by Jeff Galley for Jim Auston to have a key to the building, seconded by Shelby Wing, Carried 5-0

Process for accessing the building if clerk is not in the office?

### **Town Clerk- Connie Lewis**

- New safe - Key to be provided to AJ

The key to the safe was given to Aj Digsby

- Cabinet for viral records

The board wanted to hold off on the cabinet for the clerk's office.

- Records Management-
  - minutes for meetings are to be kept permanently- working on an organization system for these.
  - LGS-1 for tax rolls reviewed (1045,1046)
    - Tentative-5 years (2016 and prior to be disposed of)
    - Final rolls- 10 years (2001 and prior to be disposed of)
    - Copies- not needed- just the original
- Resolutions - written and filed?

### **Transfer Station- Jeff**

Casella wants the board to bid the waste removal.

The Town does not have contract with Bert Adams. The Supervisor is going to investigate it.

Annual report was completed on 2/22/2021.

New sign to be discussed in the Spring- Next month?

**Assessor- Sherri Falcone: no report**

**Highway- James Wing:**

- 2007 Volvo- up date: The frame on the Volvo checked out good, going ahead and having it fixed. Total recouped on that as of right now is 17086.84.

working spring stuff cutting brush and getting equipment ready.

Have not got the gradall yet.

- Status of extended warranty:

**County Rep: Michelle Farwell:** This 3<sup>rd</sup> relief package looks like Pittsfield will receive \$239,844.00.

**Old Business**

Outdoor lighting- installation started March 8th. There are some lights they are still waiting on to get delivered.

Web Page- Liam to report- Contract was signed and provided to North Shore Solutions on February 16th. Down payment set up in this month vouchers- Liam is going to start to put things together for the website. Liam is going to oversee the website.

Comprehensive plan-No movement

Long Term Planning- No movement

Annual Financial report due to the comptroller by the end of February - Deb Grainger is working on this. Was not completed by the deadline, an extension was filed 3/1/2021. Extension was granted until 5/1/2021.

2021 elections - On the ballot- 2 councilman positions, both are 4-year terms, clerk, supervisor, and highway superintendent. Petition signatures are currently open and need to be turned in March 22-25th.

**Financials**

-Fund balance money market accounts have been set up. 20% highway, 40% general

-Fire Department was paid their taxes collected on 2/20/2021

-Tax collection- \$219058.76 deposited in highway checking 2/27/2021, all warrants for 2021 for town have been fulfilled

- Payment in the amount of \$13586.42 was received from the department of homeland security. From FEMA payment 2019

**New Business:**

- Covid Rescue Package- local funding-

166 million will go to towns/cities/villages in NY 19- based on population % of NYS.

19.48 million in NYS 1300 in Pittsfield = .0000666324%- estimated \$10-12,000 in relief

Money to be used to cover cost of lost revenue, spending related to covid, to cover negative impacts of Covid, projects that would like to take place in response to covid 19- How has covid affected Pittsfield financially in 2020.

- Increased transfer station cost
- Delay of web page - took to pay transfer station bills.
- Reduced chips funding
- Reduced ambulance calls resulting in reduced income.
- Effects on local businesses?

- Possible Grant funding- "clean energy communities" through NY energy research and development authority-

The board wants a sign in sheet for board meeting for the public.

**Approval board meeting minutes from 1/13/2021:**

**Motion: Kelly            Seconded: Aj            Carried: All in favor**

**Approval board meeting minutes from 2/09/2021:**

**Motion: Kelly            Seconded: Aj            Carried: All in favor**

**Budget Review**

**Approval of vouchers**

General Fund in the amount of \$3,733.31

Highway department in the amount of \$36,013.61

Transfer station in the amount of \$1793.02

Motion: Kelly                      Seconded: Aj                      Carried: All in favor

**Board member concerns/ statements:** None

Kelly                      AJ                      Liam                      Jeff

**Public Comments:** Terron Muller wanted to let the board know she is on the ballot for town clerk.

**Schedule next board meeting:** April 13, 2021 @ 6:00pm/ Public Hearing @ 5:45pm

**Adjourn Meeting:** 7:26pm

Motion: Jeff                      Seconded: Aj                      Carried: All in favor

Minutes of the March 9, 2021 meeting were taken and typed by Connie Lewis, Town Clerk