

# Pittsfield Town Board

## Meeting Agenda

June 13, 2022

Call to order: 6:40 PM

Pledge Supervisor Shelby Wing

### Roll Call:

Shelby Wing- Supervisor Present

Kelly York- Councilman Not Present

AJ Digsby- Councilman Present

Jeff Galley - Councilman Present

Liam Keys - Councilman Present

Others Present: James Wing, Terron Muller, Justin Weidman, Kaylee Weidman, Sue Ackerman, Carol Turner, Paul Stein

**Assessor - Sheri Falcone** – Supervisor wing has sent a correspondence but have not reply received from the company that we contacted regarding the re-val, Butternuts and Burlington want to start as soon as possible as well.

**grievance day- was held, 2 grievances were reviewed and dismissed**

**Will need to appoint 4 new members for next year's board, Term is supposed to start in October. Only member eligible to carry over is Terron.** Paul Rowe is active for one more year

**County Rep: Jerry Madson - not present – no updates**

**Planning Board - Jim Austin – not present** - Meeting was held in May 1 seat remains open – Party wanting subdivision did not show, board discussed plans subdivision still pending. Paul Stein state that Larry Keinsberg is well and is still interested in being on the board.

**Historical Society** – Sue Ackerman and Carol Turner were present. They requested assistance in putting up the historical sign possible during an event – Supervisor Wing will check to see if there any important dates or functions this would be possible to do it with. The location was discussed, and Sue mentioned an application was submitted in the past – they will check with the fire department to see if there is a copy. As far as the schoolhouse there are no open hours at the time.

**Transfer Station - Jeff Galley** Cleanup Day went well

**Justice - Bill Curto** - not present – no updates.

**Animal Control - Liz Fish** – not present – no updates

**Town Clerk - Terron Muller** – Property taxes were reconciled with Otsego County and the tax season is complete. The County was paid as well as the town and the tax petty cash was closed out and handed over to Supervisor Wing for deposit. Work continues to update files and continued mailing to get dog licenses up to date.

**Ambulance/fire department- Kelly York** No further EMS with county and NB have been held since last month, one is scheduled at the end of June, Review of call volume. New Berlin is going to Edmeston less and less.

**Review of year end ambulance financials (fiscal year June 2021-May 2022)**

**\$37,711.11 bill and paid from Pittsfield consumers \$25,250 paid via town budget=  
\$62,961.11 = 20.4% total income**

**71 answered calls to Pittsfield total calls 694 = 14.8% of calls go to Pittsfield**

The board would like to see where the County is on EMS closer to the end of the year. It was a common feeling that Pittsfield is overpaying New Berlin. They were able to put 40% into their reserve. Pittsfield is 20.4% of their income but only 14.8% of their call volume. Would like to continue working with New Berlin but feel we need to revisit the contract amount.

**Comprehensive Plan - Liam Keyes** - Liam has gone through the previous paperwork and survey done by the town regarding the comprehensive plan. He brought in a write up of a simple survey that he felt would be a good place to currently start to reach out to the residents and make them aware of the need for a plan. There is a need to educate the residents why a comprehensive plan would be beneficial to the town and open funding opportunities available if one was in place. The members also felt that the survey should have a area to selection which age group the survey taker is in so we can see the interest and needs of the different age groups.

**Grants-Liam Keys** – He has filled out a survey for a workshop and that is currently pending.

**Highway - James Wing Superintendent**

\_Union negotiation updates (executive session if required to talk about personnel) - still ongoing, the town would like to do more to get wages up, but Dave (union rep) thinks this is a bad idea. Will continue to push more to get wages up.

FEMA funding – Waiting on Mike at Principal, they have currently 2 of the 4 permits required for the jobs. Looking at a possible start around mid-summer.

Rose and Card Roads have been sealed up, working on Pine Tree Road, there is CHIPs work at the lake and plans in place for 7 roads to be stoned and oiled. Suite-Kote will be oiling and stoning.

The Volvo is running, waiting for a hood bracket to run it on the road which took a while to locate one but finally found one and has it coming.

Roof Leaks – No change at tis time. AJ and Jeff Galley will go on the roof after the board meeting to assess the situation. There are 2 or 3 main spots (parts room and wall between town hall and garage. Jim Wing has contacted PJ Brown to come take a look at it before next month.

## **Financials**

Halfway point in the year- Budget review

Transfer Station - all looks good all below 50%

General Fund

Building operation line is at 70% with increased fuel and eclectic cost this line will need to be increased.

Web page and insurance are over- reallocated

Use contingency line to make up difference

Resolution to reallocate funds in the general fund budget

Increase web page line from \$100 to \$565

Increase Insurance line from \$20,000 to \$23,969

Increase building operation line from \$13,000 to \$18,566

Zero out contingency line from \$10000 to 0

### ***Resolution #29-2022 – Reallocate Funds in General Fund Budget as follows:***

Increase web page line A16104.1 from \$100 to \$565

Increase Insurance line from A90608 \$20,000 to \$23,969

Increase building operation line A16204 from \$13,000 to \$18,566

Zero out contingency line A1990.4 from \$10000 to 0

**Motion made by:** Jeff Galley    **Seconded by:** AJ Digsby    **Carried:** 4/0/1

**Wing:** Aye    **York:** Absent    **Keyes:** Aye    **Galley:** Aye    **Digsby:** Aye

Highway

Machine Repair line is above 50%, fixing the backhoe would leave little room in this line

Health insurance line low- will have a surplus of at least \$10,000 with current employees and contract

Debt- What to do with \$40,000 as paying off truck early has no benefit

- Pay 2023 payment (would not have a 2023 payment but would still have a 2024 payment) -hold in equipment savings till next year - purchase equipment this year - put toward loader debt

**Approval board meeting minutes from 5/09/2021**

**Motion made by:** Liam Keyes    **Seconded by:** Jeff Galley    **Carried:** 4/0/1

**Wing:** Aye    **York:** Absent    **Keyes:** Aye    **Galley:** Aye    **Digsby:** Aye

**Community members concerns and statements** – None

**Board member concerns/ statements** - None

**Executive session to be called by the town supervisor to discuss legal matters.** – No town members present when executive session called – proceeded without pause.

***Resolution #30-2022 – Resolution to pay Sherri Falcone \$ 589.49.***

**Motion made by:** Shelby Wing    **Seconded by:** AJ Digsby    **Carried:** 4/0/1

**Wing:** Aye    **York:** Absent    **Keyes:** Aye    **Galley:** Aye    **Digsby:** Aye

**Approval of vouchers for June 2022**

**General Fund in the amount of \$ 3,236.43**

**Highway department in the amount of \$ 116,317.95**

**Transfer station in the amount of \$ 4,796.44**

**Motion made by:** Jeff Galley    **Seconded by:** AJ Digsby    **Carried:** 4/0/1

**Wing:** Aye    **York:** Absent    **Keyes:** Aye    **Galley:** Aye    **Digsby:** Aye

**Schedule next meeting: July 11th 6:30 PM**

**Adjourn Meeting: 8:15PM**

**Motion made by:** Jeff Galley    **Seconded by:** AJ Digsby    **Carried:** 4/0/1

**Minutes of June 13, 2022, Board Meeting were taken and typed by Terron Muller, Town Clerk.**