

# Pittsfield Town Board Meeting Minutes

## July 13th, 2021

Call to order: 6:00pm

Pledge: Shelby Wing

Roll Call:

Shelby Wing- Supervisor  Present  Not Present

Kelly York- Councilman  Present  Not Present

AJ Digsby- Councilman  Present  Not Present

Jeff Galley - Councilman  Present  Not Present

Liam Keys - Councilman  Present  Not Present

Others Present: Bill Curto, James Austin, Cooper Keyes, Michelle Farwell, Mr. & Mrs. Christianson.

**Assessor- Sheri Falcone-** Explain in depth to the board what the equalization rate was and why it was important, she also explained how the reval process worked.

Equalization Rate Explanation of what an Equalization rate in. Is currently 54, no change from last year. Out of 26 townships in Otsego County there are only 4 that are lower than ours.

Reval Explanation of process

**Planning Board- Jim Austin-** There is 3 subdivisions for July, he also wanted to thank the board for the town website. He also had a couple suggestions of what to have on the website.

**Highway- James Wing-** Doing good, patching roads, and putting in culvert pipes. Stone and sealing the road between the town and Burrell's it won't cast the town nothing.

Insurance Recovery in the amount of \$17,086.84 has been received

**Resolution # 25 of 2021 to amend 2021 budget to allocate the funds received from insurance recovery in the amount of \$17,086.84 to line # DA5130.2 increasing the budgeted amount from \$30,000 to \$47,086.84 for the repairs of damaged equipment.**

**Motion: Jeff Galley      Seconded: AJ Digsby      Carried: 4-1**

**Roll Call: Liam- Yes    Kelly- Absent      AJ- Yes      Jeff- Yes      Shelby- Yes**

Ramey Road has been paved

**County Rep: Michelle Farwell**- Shared services, looks like there will be some money going to the New Berlin ambulance for the towns involved in that, no new news on Morris, County will be discussing county wide ambulance on Thursday there at least a few board members who are ready to purchase ambulances with the rescue funds. No new projects.

**Ambulance/fire department- Kelly York**- Have not received budget from the Village of New Berlin for the ambulance.

**Justice- Bill Curto**- Cleaning up some files, need a new fax machine, must do arrangements in Cooperstown. Wanted to know if the computer on the justice table could be moved. Approved training for the court clerk.

**Animal Control- Liz Fish**- No report

**Town Clerk- Connie Lewis**- Attached

**Transfer Station- Jeff** - cones are extremely damaged, replace cones or put-up posts?  
The board said yes to new cones.

**Web Page- Liam**- Would like to put minutes and agendas on the website.

**Clean Energy Community Grant**- Benchmarking slow to start

### **Financials**

- Covid Rescue Package- Supervisor Applied for Funds and received confirmation, Comptroller office confirmed that Pittsfield is eligible for \$131,769. Half to be paid out summer 2020 half summer 2021.

- Pittsfield is not set up for electronic AIM payments, Supervisor applied for electronic deposits to expedite payments of Covid relief and other AIM funding.

- General Fund Balance will have at least \$80,000 surplus at the end of 2021, Will need to be allocated to a one-time spending to keep in compliance with fund balance policy. Can be used to pay down debt (truck or loader) or added to Highway Fund Balance which is at 20% currently, can be used for one time purchase/project, or can be put in a reserve fund for a capital future expense. Supervisor looking for board opinion as 2022 budget process is to begin. \*Cost of reval will come out of these funds

\$142,000 currently in checking account + \$35,000 in expected sales tax revenue to come in - \$92,000 left in spending according to budget = \$85,000

- Annual Report - Bookkeeper filled annual report for transfer station

- June Voucher corrections- board to review Highway and General fund bills that were paid post June Board Meeting

**Litigation-** Town has been contacted by the attorney representing Pittsfield in the Koop vs Pittsfield case. Any information pertaining to the care will be provided to

(518) 690-0096 Phone (518) 690-0053 Fax

**Approval of June Vouchers**

General Fund corrected to 1,189.28

Highway Fund Corrected to 77,710.07

**Motion: Aj Digsby      Seconded: Liam Keyes      Carried:4-1**

**Roll Call: Shelby- Yes Aj- Yes Liam- Yes Kelly- Absent Jeff- Yes**

**Approval of vouchers**

**General Fund in the amount of 14,164.98**

**Highway department in the amount of 48,773.40**

**Transfer station in the amount of 2,809.97**

**Motion: Liam Keyes      Seconded: Aj Digsby      Carried: 4-1**

**Roll Call: Liam- Yes Shelby- Yes Kelly- Absent Aj- Yes Jeff- Yes**

**Approval board meeting minutes from 5/11/2021:**

**Motion: Jeff Galley      Seconded: Aj Digsby      Carried: 4-1**

**Roll Call: Liam- Yes Shelby- Yes Kelly- Absent Jeff- Yes Aj- Yes**

**Approval board meeting minutes from 6/08/2021:**

**Motion: Aj Digsby      Seconded: Jeff Galley      Carried: 4-1**

**Kelly- Absent Shelby- Yes Liam- Yes Jeff- Yes Aj- Yes**

**Board member concerns/ statements**

**Kelly- Absent AJ- No Liam- Yes Jeff- No**

**Liam- Comprehensive plan does anyone want to get involved? He has time and will investigate it.**

**Public Comments: None**

**Schedule next board meeting: August 10, 2021**

**Adjourn Meeting: 7:31pm**

**Motion: Jeff Galley    Seconded: Aj Digsby    Carried:4-1**

**Roll Call: Liam-Yes Jeff-Yes Aj- Yes Shelby-Yes Kelly- Absent**

**Minutes of July 13, 2021, meeting were taken and typed by Connie Lewis, Town Clerk**