

Pittsfield Town Board

Meeting Minutes

January 9th 2023

Call to order: 6:30 PM Pledge: Shelby Wing

Roll Call:

Shelby Wing- Supervisor Present Kelly York- Councilman Not Present

AJ Digsby- Councilman Not Present Jeff Galley - Councilman Present

Liam Keyes - Councilman Present

Others Present: Tim Lidell, Joanne Curtis, Kathy K. Ives, Dale Ives, Josh Milucky, Mark Johnson, Scott Grainger, Evan Grainger, Justin Weidman, Kaylee Weidman, Gary Carson, Jerry Madson

2023 organizational meeting

See separate page

Regular Monthly Board Meeting

Ambulance

Statistics have not been provided the past 3 months – No report from New Berlin

Bank acct info attached to monthly bill to verify there were no fees and deposits match the bill provided by VNB

Fire department- Tim Lidell

Regarding new legislation

Justice - Bill Curto- No longer in office - closed books for December

RESOLUTION # 16 of 2022 – AUDIT OF THE JUSTICE DOCKET/RECORD

WHEREAS, on December 1st 2022, the Town Supervisor Shelby Wing, and the Town Justice William Curto.

Pursuant to Uniform Justice Court Act §2019-a, it is the duty of every justice to present his/her records and docket, at least once a year, to the auditing board of the village or town, which shall examine said records and docket, or cause the same to be examined, and entering the minutes of its proceedings the facts they have duly examined.

Board's resolution is required noting that the records have been duly examined, and that the fines therein collected have been turned over to the proper officials of the Town as required by law

Motion: Liam Seconded: Jeff Carried: 3/0/2

Roll Call: Kelly Absent AJ Absent Liam Yay Jeff Yay Shelby Yay

Closing out bank account is pending Hon Donna Yerdon is assisting. \$1361.02 remains in Judge Curto's account, it is the responsibility of the court to figure out who those funds belong to. Some funds rolled over from prior Judges. Could be bail, or over payments, or funds not turned over to township, etc.. If not able to determine where funds go, it will be turned over to the controller's office as unclaimed funds.

Hon. Gary Carson- current justice to give up date. Keys to Judge Office and court entrance were provided by Supervisor (these must be returned to Mrs. Wing) however the prior Judge still holds keys and is now out of the state. These must be returned ASAP. Carson is working with Curto to make this happen.

Grants-Liam Keys

CFA grant was denied for comprehensive plan – ran out of funding. Will reapply at end of month. There are additional grants available such as historical preservation, community place, clean up, code enforcement. Shelby will meet with County regarding code enforcement to gather more information.

Resolution #_____of 2022 adjusting 2023 budget by removing income line for expected CFA grant in the amount of \$69,780.60. Expense line for comprehensive plan A80204 to be reduced by same amount reducing from \$77,534 to \$7,753.4

No word on J-Cap Grant

Comprehensive Plan - Liam Keys

Assessor - Sheri Falcone

Contact for the Re Evaluation of Pittsfield is with ENPM Inc.- First bill is in this month's invoices. First public meeting will take place shortly after grievance day. Background work will be done prior to meeting, field work will commence after the public meeting. Representative will be coming to future board meeting. Supervisor requested not the January meeting as the agenda is full.

Grievance day this year will be May 30th 4-8PM.

Board of assessment review- need members to review any Grievances.

Planning Board - Jim Austin – DEC finished up Zenovic subdivision. Chris Rose has a public hearing scheduled. Planning board to work on the minutes. Jim Austin, Larry Keensberg and Kaylee Weidman still need to complete their training.

Transfer Station - Jeff Galley

Whites' Good day – Schedule for Spring - April 15 Fall – September 30

Recyclable container was overflowing, County was notified. Attendant says it is typically full every week and when there are holidays (Christmas, 4th of July, New Year's) we could use a second container.

County Rep: Jerry Madson – Jerry will check on new recycle containers. Clerk to look into additional stickers for transfer station. County Administrator looking at cell service marketers, redoing comprehensive plan 5 years out and looking more at County growth and not so much economic. Allen Ruffles at the County has a 5-year goal to handle all taxes, County, School etc.

Animal Control - position is vacant.

Local law filed and is now in effect, other options to decrease expense per SPCA is to decrease holding times current holding times cost the town \$200 per animal, or increase revenue by increasing reclaiming fee, is currently \$50. Both would take another change to the local law.

SPCA contract

Resolution # 11 of 2023 to sign contract as presented by SPCA

Motion: Jeff Galley Seconded: Liam Keyes Carried: 3/0/2

Roll Call: Kelly Absent AJ Absent Liam Yay Jeff Yay Shelby Yay

Town Clerk/Tax Collector - Terron Muller

New times- Will postpone changing to new hours until after tax season is over.

Building-

AED – Emergency services has a surplus of AED. Will provide the town with one (maybe 2 if we want) we would be responsible for upkeep. Supervisor has put Pittsfield on the list to receive one, but requests board opinion prior to committing. The board agrees to have an AED in the building and Shelby will pick this week and push for more as the Fire Department mentioned they need additional AED's.

Phone and Internet-spectrum update, wrong figures were provided when asked to sign. "Errors" waiting on corrections to match the original quote.

Highway - James Wing Superintendent – The nice weather creates mud and potholes on the dirt roads. The Highway Department is aware and will try to get them taken care of. The delay on road repairs on Mooretown Road are due to permitting and an amendment was made on 12/21. Superintendent Wing will try to get a grant for Ramey, Musk and Hawks road through Bridge New York Grants, it is a process and takes a little while and is not guaranteed but he will try to get one.

Financial-

2022 End of year final close out

Transferred funds since last meeting-

12/16- \$10,000 from highway money market to highway checking to cover December Vouchers

12/27- \$124,950.22 CHIPS funds deposited into General Checking were transferred into Highway Checking.

See separate page

Approval of vouchers for December 2022

These bills would be for services that were provided in 2022 (electricity, purchases etc.)

General Fund in the amount of: \$ 1,300.79 highway department in the amount of: \$ 18,314.40

Transfer station in the amount of: \$ 1,769.89

Motion: Jeff Galley Seconded: Liam Keyes Carried: 3/0/2

2023 Financials

Review QuickBooks budget to ensure accuracy as compared to approved budget, adjustment to be made due to the comp plan grant.

Bank Transfers to be made

General Fund Money Market (fund balance holding) \$40,000 to General fund Checking- Half of what has been allocated in the 2023 budget, these funds will cover bills pending tax collection.

General fund to Transfer Station \$15,000- will cover half of the year bills, will transfer other allocations when needed

Equipment Savings to Highway Checking \$10,002.02 (closing that account to 0) as allocated in 2023 budget to cover purchase of excavator.

Highway Money Market (fund balance holding) to Highway Checking \$95,000- \$66,162 which was allocated from ARPA funds plus \$28,838 of allocated fund balance from 2022 under budget lines, which is under the \$31,000 we had planned for the purchase of the excavator.

Approval of vouchers for January 2023

General Fund in the amount of \$ 14,768.06 Highway department in the amount of: \$ 141,716.80

Transfer station in the amount of \$ 0

Motion: Jeff Galley Seconded: Liam Keyes Carried: 3/0/2

Approval board meeting minutes from December 2022

Motion: Seconded: Carried:

Community members concerns and statements

Board member concerns/ statements

Highway Superintendent wanted to let everyone know he collects no money for the use of his trailer it is a donation.

Schedule next meeting: Organizational meeting to be scheduled February 14, 2023.

Adjourn Meeting: 8:02PM Motion: Jeff Galley Seconded: Liam Keyes Carried: 3/0/2

Minutes of January 9, 2023, Board Meeting were taken and typed by Terron Muller, Town Clerk