

Town of Pittsfield
2021 Organizational meeting Minutes
January 12, 2021

	Present	Not Present
Shelby Wing- Supervisor	X	
Kelly York- Counsilman	X	
Jeff Galley- Counsilman	X	
AJ Digsby- Counsilman	Late	
Liam Keys- Counsilman	X	

Called to order:

Resolution #1-2021
APPOINTMENTS AND WAGES

Elected or Appointed Officials:

Supervisor: Shelby Wing - \$8000.00 per year, paid monthly
 Councilman: Kelly York, Jeff Galley, AJ Digsby, Liam Keys- \$1750.00 per year paid quarterly
 Highway Superintendent: James Wing - \$42,000.00 per year, paid biweekly. Healthcare reimbursement \$54.00 per week paid quarterly.
 Town Clerk/Tax Collector: Connie Lewis- \$12,000 per year, paid biweekly.
 Town Justice: William Curto- \$4,000 per year, paid monthly.

Salary Employees:

Town Justice Clerk: Currently Vacant- \$2500.00 per year, paid monthly.
 Dog Control Officer: Liz Fish \$3060.00 per year, paid monthly.
 Assessor: Sherri Falcone- \$7500.00 per year paid monthly
 Bookkeeper: Debra Grainger- \$4000.00 per year, paid monthly
 Registrar of Viral Statistics- Connie Lewis- \$200.00 paid annually.

Hourly Employees:

Highway Employees- Justin Weidmen, Dan Green, Justin Dunham- Per Union Contact
 Deputy Highway Superintendent- Dan Green- Paid per Union contract

Transfer Station Attendant Christopher Shaw- \$13.00 per hour paid monthly.
Building Cleaning- Connie Lewis- \$12.50 per hour as needed
Deputy Clerk: position currently vacant- \$12.50 per hour as needed.

No compensation:

Deputy Supervisor: Aj Digsby

Town Historian: Carol Turner

Planning board members: Jim Austin, Larry Keenburg, Cooper Keys

Other Compensations:

Milage Rate: 57.5 cents per mile based on IRS standard mileage rates.

Motion: Kelly York Seconded: Jeff Galley Carried: 5-0

Roll Call: Kelly-Yes AJ-Yes Liam-Yes Jeff-Yes
Shelby-Yes

Resolution #2- 2021

SCHEDULE OF OFFICIAL TOWN MEETINGS

Town board meetings will be held the 2nd Tuesday of each month at 6:00pm at the town office.
building located at 915 co highway 80 in the Town of Pittsfield.

January 12th, February 9th, March 9th, April 13th, May 11th, June 8th, July 13th, August 10th,
September 14th, October 12th, November 9th, December 7th.

Planning Board meetings will be held the 3rd Tuesday of the Month at 6:00pm, at the town
office building located at 915 co highway 80 in the town of Pittsfield.

Motion: Aj Digsby Seconded: Kelly York Carried:5-0

Roll Call: Kelly-Yes AJ-Yes Liam-Yes Jeff-Yes Shelby-Yes

Resolution # 3- 2021

AUTHORIZATION OF SUPERVISOR TO ADMINISTER DAY-TO-DAY TOWN BUSINESS

The town board authorized and delegates to the Town Supervisor the power and duties of day-
to-day administration and supervision of all town facilities, consistent with all counties, state and
federal laws applicable thereto and with any collective bargaining agreements, local laws,
resolution and policies.

Motion: Jeff Galley Seconded: Aj Digsby Carried:5-0

Roll Call: Kelly-Yes AJ-Yes Liam-Yes Jeff-Yes Shelby-Yes

Resolution #4 -2021

OFFICIAL BANK

Official bank to be used by town supervisor, town clerk, town justice and for tax collection- NBT.

Motion: Aj Digsby Seconded: Kelly York Carried:5-0

Roll Call: Kelly-Yes AJ-Yes Liam-Yes Jeff-Yes Shelby-Yes

Resolution # 5- 2021

SCHEDULE OF FEES

Subdivision Fee: \$100.00 per parcel, based on the final parcel count of the completed subdivision.

Copies: .25 per page, including copies made under Foil act

Dog license: Spayed or neutered- \$8.00 per dog per year

Unsprayed or unneutered- \$15.00 per dog per year

Motion: Kelly York Seconded: Aj Digsby Carried:5-0

Roll Call: Kelly-Yes AJ-Yes Liam-Yes Jeff-Yes Shelby-Yes

Resolution # 6 - 2021

DESIGNATION OF OFFICIAL NEWS PAPER

The official newspaper for posting legal notices Oneonta Daily Star.

Motion: Kelly York Seconded: Aj Digsby Carried:5-0

Roll Call: Kelly-Yes AJ-Yes Liam-Yes Jeff-Yes Shelby-Yes

Resolution # 7- 2021

PAYMENT OF ADVANCE CLAIMS

The town board authorizes the Town supervisor to pay claims for utility services and postage in advance of councilmen audit, if needed. All claims shall be presented at the next regular meeting on the monthly abstract and audited by the board.

Motion: Aj Digsby Seconded: Kelly York Carried:5-0

Roll Call: Kelly-Yes AJ-Yes Liam-Yes Jeff-Yes Shelby-Yes

Resolution # 8 - 2021

HIGHWAY SUPERINTENDENT PURCHASES

Highway law Article VII §142(1)(a)

The town board authorizes the Highway Superintendent to purchase supplies, equipment, tools, and other implements to be used for highway maintenance, construction or reconstruction, snow ploughs or other equipment for snow removal from the moneys appropriated in the 2021 budget for those purposes not to exceed \$2,500.00 without prior approval of the town board per voucher. Except in the care of emergency repairs. All such claims shall be presented at the next board meeting for audit.

Motion: Jeff Galley Seconded: Aj Digsby Carried:5-0

Roll Call: Kelly-Yes AJ-Yes Liam-Yes Jeff-Yes Shelby-Yes

Resolution #9-2021

TOWN CONTRACTRATUAL SERVICES

Animal Holding Facility- Susquehanna SPCA, Cooperstown

Waste Removal- Burt Adams-Not Contracted

Fuel Supplier- Mirabito

Attorney- David Merzig

Motion: Kelly York Seconded: Aj Digsby Carried:5-0

Roll Call: Kelly-Yes AJ-Yes Liam-Yes Jeff-Yes Shelby-Yes

Meeting adjourned: By the Supervisor Shelby Wing @ 6:02pm