

**PITTSFIELD TOWN BOARD MEETING
AND PUBLIC HEARING
February 13, 2024**

Shelby Wing – Supervisor – Present
Liam Keyes – Deputy Supervisor – Present
Jeff Galley – Councilman – Present
Lisa Jackson – Councilman – Present
Carl Tice – Councilman – Present

PUBLIC HEARING FOR LOCAL LAW #1 OF 2024 – Allowing the Town Board to appoint 2 alternate members to the Town Planning Board for 5 members and 2 alternate members.

Others present: Sandra Clapperton (Town Clerk), James Wing

Called to Order: 6:17 p.m.

Adjourned: 6:26 p.m.

No statements or concerns.

REGULAR MONTHLY MEETING

Shelby Wing – Supervisor – Present
Liam Keyes – Deputy Supervisor – Present
Jeff Galley – Councilman – Present
Lisa Jackson – Councilman – Present
Carl Tice – Councilman – Present

Others Present: Sandra Clapperton (Town Clerk), James Wing, Charley Koop, Cindy Taren, Zachary Gerard, Jerry Madsen, Victoria Gregory, Cheri Turner, Travis Barnard, Tim Lidell, Gary Carson

Called to Order: 6:30 PM

Pledge led by: Supervisor Wing.

Community members, concerns, and statements – Vickie Gregory – Hometown Hero Banners. Vickie explained how each town is doing their part regarding the banners. The Town of Pittsfield banners will be cleaned and stored in the Town Building. The Village of New Berlin DPW will aid in hanging them up before Memorial Day and taking them down after Veterans Day. Pittsfield has approximately 13 Hometown Hero banners.

Charley Koop presented a letter to the board and James Wing regarding the drain/catch basin at the corner of his driveway.

Highway Department – James Wing
The board approved the 284 Form for 2024.

Mooretown Road – There was an increase on the bill from Tweedie Construction of \$8,500 from the original bill price. This was due to additional construction.

Resolution # 16 of 2024 – to accept the change in order to increase the cost for Tweedie Construction by \$8,500 due to additional construction.

Motion: Jeff Galley

Seconded: Liam Keyes

Carried: 5/0/0

County Rep – Jerry Madsen – The county has an ambulance down. They did find another one that can be used and are in the process of moving equipment over. It should be ready within a few days. Capital projects that have been discussed by the county is possibly a new jail and a new town barn in a different location.

Assessor – Sherri Falcone

Becky Ritchey has been heading the RPS data entry project and doing an incredible job.

Ambulance – Dale Barton

Pittsfield had 10 calls last month.

Fire Department – Chief Tim Lidell

The tax levy was paid to the fire department. They received a “Forestry Grant” for \$5000. They updated their helmets, bought some forestry equipment that they needed. They have two other grants out there. One is from the State and one from the Federal Government. Breakfasts have been going well. Santa was a big hit! Annual Financial report was filed with the Town. There is one person taking the EMT training right now which is approximately 6 months long.

Animal Control – Julie Poulech

Shelby contacted the SPCA regarding rabies clinics. Rabies clinics are held at the sight of the SPCA.

Justice – Hon. Gary Carson

The board met with Judge Carson on 1/24/2024 for the annual audit of the 2023 books. They reviewed the docket.

The unclaimed funds from prior judge, Bill Curto, are to be transferred back to Judge Carson and then sent to the Comptroller’s office. It was asked that we get some documentation for the town records.

Resolution # 17 of 2024 – Audit of the Justice Docket/Record.

Motion: Jeff Galley

Seconded: Liam Keyes

Carried: 5/0/0

Prior Judge Bill Curto’s account still has \$1361.02 remaining. The board is requesting documentation on proceeding to close this account.

Judge Carson discussed his pay frequency. Per the organizational meeting, the Justice is paid monthly.

Judge Carson inquired how banking documents are obtained. The supervisor, as CFO, is able to view all banking accounts. All fines and fees are required to be turned over to the Township by the 10th of each month. January has not been turned over. Judge Carson stated they may be late.

Grants – Liam Keyes

Liam has a virtual workshop on February 28th to go over the “new grants” program.

Comprehensive Plan – Liam Keyes – Cindy Taren signed up today to be a part of this.

Planning Board – Chairman Paul Stein

1/16/2024 meeting minutes were presented.

Liam will be attending the next planning board meeting regarding procedures.

The public hearing regarding Local Law #1 of 2024 was held. There were no comments or concerns. The standard term limits are for 5 years. For the 2 alternate members the term limits are also 5 years.

Roll Call Vote for Local Law #1 of 2024

Liam: Aye

Jeff: Aye

Lisa: Aye

Carl: Aye

Shelby: Aye

Transfer Station – Jeff Galley

Annual report was filed. Jeff stated that tonnage was down this year. The contract with Bert Adams is up 12/31/24. Vickie Gregory commented that she was so glad to see another dumpster for recyclables.

Town Clerk/Tax Collector – Sandra Clapperton

Tax collecting went well for January. Tax levies were paid to the Fire Department \$117,796; General Fund \$121,542; and Highway Fund \$467,920.

Regarding Local Law #3 of 2022 - Dog Licensing Fee Amendment to Local Law 2016-01 of Section 6. This will be re-submitted.

Financials

Every person on our payroll system needs to have a waiver to show that they have been offered to be part of the NYS retirement system. If they decline, a waiver will be provided that must be filed with the clerk for their employee record.

With the retirement system, we as a board are obligated to determine what a standard workday is, which has to be between 6 hours and 8 hours. It was proposed that we just do a blanket standard working day of 8 hours.

Resolution # 18– 2024 – Determine the Standard Workday is 8 hours.

Motion: Jeff Galley

Seconded: Liam Keyes

Carried: 5/0/0

Fiscal oversight. The check list still needs to be gone over with the Town Clerk, CFO, Taxes. The court was completed on 1/24/24.

Fuel Bid – The current contract ends May 31, 2024.

Other Business

Judge Carson stated that there are several tickets that he can't process because they were made out incorrectly. The supervisor will speak with the Animal Control Officer.

Board of Assessment Review

We still need 2 more people. Cindy Taren has expressed interest and would like to sit on that Board. Shelby nominated Cindy Taren to sit on the Board of Assessment Review.

Resolution # 19 of 2024 – Appoint Cindy Taren to the Board of Assessment Review.

Motion: Liam Keyes

Seconded: Jeff Galley

Carried 5/0/0

Approval of vouchers for February 13, 2024

General Fund \$21,545.30

Highway Fund \$240,411.89

Motion: Liam Keyes

Seconded: Lisa Jackson

Carried: 5/0/0

Board member concerns/statements

Carl brought up the tax cap and it was discussed.

Approval of board meeting minutes from January 2024.

Clerk to correct typing errors.

Motion: Liam Keyes

Seconded: Jeff Galley

Carried 5/0/0

Next meeting scheduled for March 12th at 6:30 PM.

Meeting adjourned at 7:44 PM

Motion: Lisa Jackson

Seconded: Liam Keyes

Carried: 5/0/0

The February 13, 2024 meeting minutes were taken and typed by Sandra Clapperton, Town Clerk.