

PITTSFIELD TOWN BOARD

**MEETING MINUTES
DECEMBER 12, 2023**

Call to order: 6:30 p.m.

Pledge: Led by Shelby Wing

Roll Call:

Shelby Wing – Supervisor – Present

Liam Keys - Councilman – Present

Jeff Galley – Councilman – Present

Kelly York – Councilwoman – Absent

AJ Digsby – Deputy Supervisor - Present

Others Present – Sandra Clapperton (Town Clerk), Becky Ritchey, Joanne Smith, Carl Tice, Justin Weidman, Kaylee Weidman, Charles Koop, Zak Gerard, Cindy Taren.

Community member concerns and/or statements.

None

Insurance

Joanne Smith from Gates-Cole Insurance was in attendance to present the Insurance policy recommendations for 2024 for the Town Board to review. Jeff Galley motioned to approve the insurance quote, Liam Keyes seconded, all in favor. Carried 4/0/1.

Assessor – Sherri Falcone

Revaluation Project

We did receive training on the RPS system last month. We have about 21 pages of parcels we have not completed. We are approximately one-quarter of the way through with the data entry. Shelby asked the board if there is a cap on the hours for hourly employees. The board agreed to let Becky work as much as she can at the Town Hall to complete this project. Elected officials do not get paid extra.

Regarding the Budget, Becky's wages will go under the assessment line and money will be moved from the contingency line.

Resolution # 43 - approve Becky Ritchey to work under the assessment line on the revaluation project at \$15.00 an hour.

Motion: Jeff Galley

Seconded: Liam Keyes

Carried: 4/0/1

Ambulance

Last month the board reviewed the Medicare/Medicaid bill. We did find the bill from 2018. This is a 5-year bill. We receive this bill because New Berlin is our provider and not considered mutual aid. This bill is not in the budget so money from contingency will be re- allocated to Ambulance. Dale Barton is back working in the Ambulance Department which is where all of our reports will be coming from.

Shelby did meet with the county on the ambulance program and Jerry Madsen's idea of bringing a county ambulance just to our area. Jerry would like the county to purchase another ambulance and house it here in Pittsfield. Another meeting was scheduled.

Fire Department – Chief Tim Lidell

Report was submitted. We have not heard from Mr. Jackson regarding the fuel delivery issue. He was given the information to contact Broedel Fuel.

Animal Control – Julie Poulech

The new 2024 SPCA contract was received and reviewed. There was an increase from \$50 per day to \$60 per day for the boarding fee.

Resolution # 44 - to sign the SPCA contract for 2024.

Motion: Liam Keyes

Seconded: AJ Digsby

Carried: 4/0/1

Justice – Hon. Gary Carson

The Annual Audit of the 2023 books is to take place. This is the Boards responsibility not just the Town Supervisor's responsibility to set up a meeting. Shelby would like to have the Annual Audit done before the January meeting so we will have the resolution to send it in by February 2024. It was suggested to meet with Judge Carson at the next court date, which is December 20th. Before or after court. Shelby will reach out to Judge Carson. \$1361.02 remains in prior Judge Bill Curto's account. Sandra has been working with the Court Clerk regarding court letters that need to be updated.

Highway Department – James Wing

Snow removal has started.

Grants and Comprehensive Plan – Liam Keyes

Shelby sent Liam information on a grant regarding the revaluation. We could possibly get \$5 per parcel back. Shelby will reach out to them and see what it entails.

Planning Board – Jim Austin

Jim Austin's term is up and stated he did not want to be re-appointed. That position will be open on the planning board. There is interest from community members for this position and the Board will have to appoint someone at the January Organizational meeting.

It was brought up that, in general, the Town Board cannot interfere in the planning board's processes. Other town boards have a review of the planning board's decisions which goes through a review process. A local law would have to be passed for this to happen. This would be a good idea because it allows the town board to see what's going on to some degree. The Town Board wishes to work more closely with the Planning Board.

Transfer Station- Jeff Galley

A question was asked regarding the overflowing cans and bottles at the Boy Scout bin. It was decided to contact them and explain that moving forward in January 2024 the bin

Next Board meeting is scheduled for January 9, 2024. This will be the organizational meeting also. The organizational meeting will start at 6:00 p.m. and the regular board meeting will start at 6:30 p.m.

Adjourn meeting

Motion: Liam Keyes

Seconded: AJ Digsby

Carried: 4/0/1

The meeting was adjourned at 7:30 p.m.

Minutes of the December 12, 2023 Board Meeting were taken and typed by Sandra Clapperton, Town Clerk.