

**Pittsfield Town**  
**Board Meeting Minutes**  
**December 14th 2021**

**Call to order:** 6:00 PM

**Pledge:** Shelby

**Roll Call:**

Shelby Wing- Supervisor      X   Present            \_\_\_\_\_ Not Present

Kelly York- Councilman      X   Present            \_\_\_\_\_ Not Present

AJ Digsby- Councilman      X   Present            \_\_\_\_\_ Not Present

Jeff Galley - Councilman      X   Present            \_\_\_\_\_ Not Present

Liam Keys - Councilman      X   Present            \_\_\_\_\_ Not Present

Others Present: James Wing, Joanne Smith, Cooper Hines, Chris from Five Star, Deb Grainer

**Gates Cole-** Joanne to present 2022 policy. Coverage of 30K on Supervisor, 165K on Taxes and 25K on remaining. Premium increase of 1328. Crime Policy of 25K for employee dishonesty, full glass coverage on all vehicles. Reviewed schedule of coverage on equipment and advised to remove 96 Grade all. Rental for mutual aid, vehicles good, GL, IM, UMB, med 10K – good will – good Samaritan, drones. Coverage includes 1M cyber, 5M excess, 13M aggregate. Board agreed with need for re-appraisal of building due to increase in material prices at current time.

**Assessor - Sheri Falcone**

Met with John Zukowski of Newton, Eminger and Pigeon December 10th, is going to get a proposal together. Burlington would like the project to start ASAP in 2022 vs waiting until 2023.

Cost will be between \$40-80 per parcel we have 1110 parcels.

Reval is required to ensure all town residents are taxed fairly, will only raise the taxes if those who have not been taxed fairly, those who have will actually see their tax bill go down. It is required to get an accurate inventory of the town.

There will be multiple board meetings before hand available for public feedback.

**Planning Board - Jim Austin**

Spoke with Merzig- Board of directors cannot act as planning board, the board of directors needs to appoint planning board members or abolish the planning board, which would most likely need to go through public referendum.

History of planning board, when and how was it formed, in the past there was not one?

Clerical errors on map from subdivision at last board meeting, new maps to be signed. I asked Merzig about this, he said signing the map just proves to the county it was reviewed but if someone went to court fighting the subdivision it would not stand up.

Who to appoint? Follow regulations and there is an online course. To form a planning board you need to have a quorum

**Historical Society** - nothing further

**County Rep: Michelle Farwell** -

**Justice - Bill Curto** - No Report

**Animal Control - Liz Fish** -

**SPCA contract – fees have increased**

**Resolution # 35 of 2021**

**Accepting SPCA contract**

**Motion AJ Second Liam Carried: All**

**Jeff Aye Liam Aye AJ Aye Kelly Aye Shelby Aye**

**Town Clerk - Terron Muller**

LGS for animal control reviewed- documents will be disposed of in accordance with retention schedule.

Hunting and fishing license update – No updates

Minutes and Resolutions up date – All of the minutes from 2021 have been caught up and put in a binder. Resolutions have all been identified still working on typing them up and getting them in order.

Oaths of office- Jeff, Liam, Terron, Shelby, James

**Ambulance/fire department- Kelly York**

Supervisor had a meeting with Erik Scrivner to review past shared service agreement with New Berlin that had not been applied for. 2019 contract along with proof of payment were provided. Application is still pending.

Country Program up and running November 16th.

They are applying for funding via shared services.

Shared Services to be voted upon by town supervisors December 15th.

Board opinion?

**Transfer Station - Jeff Galley**

Contract signed and sent in to Burt Adams, 8% fuel surcharge has been waived by Mr. Adams.

Christmas and New Years are on Saturdays, Chris said he could work the Sunday After christmas instead of christmas and would work per usual hours on Jan 1st.

Wage for attendant was not confirmed at budget meeting- was waiting on 2022 minimum wage which will be \$13.20, Current wage is \$13.00 = .50 above minimum wage

\$13.20 + .5= \$13.70 to keep up with inflation

Budgeted = \$5000, Works 6.5hr/wk 52wk/yr = 338 hours= \$14.79 maximum

All members agree to increase wage to \$ 14.50

**Web Page- Liam** - Continually working to improve the site it is coming along good.

**Comprehensive Plan -**

**Highway - James Wing –**

Up date on complain of leaves in ditch from last months meeting

Downed equipment update – Gradall sent to Berts Truck Repair – found bearings and rings need replacing won't be complete and ready to pay until 2022 budget.

**Resolution # 36 of 2021**

**Repair gradall for \$ 3,500.00**

**Motion AJ Second Kelly Carried: All**

**Jeff Aye Liam Aye AJ Aye Kelly Aye Shelby Aye**

Vacant position update – Position has been filled, new employee is Richard Simmons.

2021 CV 515 from Stadium International- up date

Insurance Claim with Otsego Electric from last year has been closed out, Otsego electric was reimbursed via Insurance

**Bassett contract- 2 Year contract for drug test and random screening.**

**Resolution # 37 of 2021**

**Accepting Bassett contract**

**Motion AJ      Second Liam    Carried: All**

**Jeff Aye   Liam Aye   AJ Aye   Kelly Aye   Shelby Aye**

**Financials**

Budget sent in to county

Possible \$1400 fine from the tax department for late and incomplete forms, we have files and are asking for the fine to be forgiven - payroll taxes paid late in quarter 3. Supervisor Wing obtained a new log in for NYS.

Review of surplus policy-

**Highway Budget-**

Confirmations on reimbursements

\$145,706.58- CHIPS-

\$53,747.90- FEMA Severe Storm recovery - Deposited 11/19

\$91,917.30- FEMA Severe Storm recovery - Deposited 11/19

\$89, 159.34- FEMA reimbursement for pending project Deposited 11/30

(special thank you to superintendent for brining >\$400,000 of funding into our highway program this year)

Dunham, Cobb & Parker reimbursed for Ox Road.

Year end Balancing of the budget-

General – Town Board – Extra payment made to all four Councilman resulted in this years accounts for overage.

Justice Expense (account over for fines and fees not paid – all new training to be done), Retirement, superintendent expenses

Highway

CHIPS- balance out what was spent

Machinery?

Transfer Station-

Reallocate \$4,000 from Repairs to Waste Removal

**Approval of vouchers**

General Fund in the amount of: (2021) \$ 3,425.90 (2022) \$ 3,671.00

Highway department in the amount of: (2021) \$ 9,511.54 (2022) \$ 25,378.13

Transfer station in the amount of: \$2,038.77

Motion: Kelly      Seconded: AJ      Carried: All

Approval board meeting minutes from 11/9/2021:

Motion: Kelly      Seconded: AJ      Carried: All

Board member concerns/ statements

Community member statements

Supervisor request for an executive session to discuss personal and litigation.

Schedule next board meeting which will be the organizational meeting for 2022: January 11, 2022 @ 6:00PM

Adjourn Meeting: 8:10 PM

Motion: AJ      Seconded: Liam      Carried: All

Minutes of December 14, 2021 meeting were taken and typed by Terron Muller, Town clerk