

PITTSFIELD TOWN BOARD MEETING (DRAFT)
December 10, 2024

Shelby Wing – Supervisor – Present
Liam Keyes – Deputy Supervisor – Present
Lisa Jackson – Councilwoman – Present

Jeff Galley - Absent
Carl Tice - Present

Others Present: Sandra Clapperton (Town Clerk), James Wing, Charles T. Koop, James Powers, JoAnn Smith, Cory Felice, Catherin Sturs.

Called to Order: 6:30 PM

Pledge led by: Supervisor Shelby Wing

Community Members Concerns - None

County District Representative – James Powers

The county needs a new jail and highway department building. Shelby asked if the Town Board had any concerns or questions for Mr. Powers to take back to the county.

Shelby brought up glass recycling. Mr. Powers said that it was talked about over 20 years ago. She went to a meeting, and they were talking about the recycling program. The county has a glass recycling program to save money because it goes right to Andela's instead of paying to be shipped out. She asked why weren't notified of this because we do have the recycling program for the county here in Pittsfield, and if this is a cost savings for the county, then the town would be open to that at the Pittsfield transfer station to help cut taxes.

Gates – Cole Associates – JoAnne Smith

JoAnne Smith presented our 2025 Insurance proposal. The budgeted amount for insurance for 2025 is \$30,000. The premium for 2025 is \$28,190, which came in under the budgeted amount.

Highway Department – James Wing

Jim requested approval to purchase a new salter for next year. The current salter is failing but can be used for parts. If the company has one in stock, it will cost \$6800.00. If there isn't one in stock, it would cost between \$8300 to \$9900 depending on the size.

Resolution # 41 of 2024 – Approval to Purchase a Salter up to \$10,000.

Motion: Lisa Jackson

Seconded: Liam Keyes

Carried: 4/0/1

There seems to be an issue with people stealing road signs. If anyone sees somebody stealing road signs, please report them to the authorities.

A Shared Service Agreement for the County is a legal document for the county to work with the town and the town to work with the county. It can be sharing equipment.

Resolution # 42 of 2024 – Signing of the Shared Service Agreement with the County

Motion: Lisa Jackson

Seconded: Liam Keyes

Carried: 4/0/1

No updates on the award presentation.

JoAnne Smith stated, as a Pittsfield taxpayer, she feels James Wing does a great job as the Highway Superintendent.

There were communications with Boulder Consultants who make recommendations for storm water flow and catch basins. The catch basin and culvert pipe in question were operating December 9th as intended. The basin filled to the level that the culvert pipe was flowing water appropriately. The pipe was cleaned out and the water is moving well.

Historical Society –

The county is looking for a proclamation from the Town of Pittsfield for our support of the 250th Anniversary of the United States.

Resolution # 43 of 2024 – Sign the Proclamation in support of the 250th Anniversary of the United States.

Motion: Liam Keyes

Seconded: Carl Tice

Carried:4/0/1

Planning Board – Paul Stein

No report but there is still an open alternate position available.

Comprehensive Plan – Liam Keys

Liam is requesting the board review the Comprehensive plan regarding the language, discuss changes, and would like it approved at the January 2025 meeting. After it's approved by the town board, a mailing will go out to every resident in Pittsfield which includes a copy of the document, cover letter, and notice of a public hearing. If no one shows up to the public hearing, we will schedule another public hearing. If no one shows up to that, it could be up to the town board to approve the plan and protect our community. We won't get grant money if this isn't approved. The Comprehensive plan is important for farming and the community.

Animal Control – Julie Poulech

The SPCA contract is up for renewal. There is an increase in the fee to \$2,500. They have offered to let us pay quarterly or annually. It was decided to pay annually.

Resolution # 44 of 2024 – Sign the SPCA Contract

Motion: Liam Keyes

Seconded: Lisa Jackson

Carried: 4/0/1

The town clerk brought up the number of dogs that are licensed in Pittsfield and feels that there are a lot more dogs that need to be licensed. It was discussed to have a dog numeration. It was said that Morris did a numeration. The clerk will look into this.

Assessor – Sherri Falcone

The supervisor had a meeting with the revaluation company. It's going as planned. Mailings will start going out in February 2025 and meetings between ENPM and the community will take place before mid-April at the Town Hall.

Our current equalization rate is 42.24%. There are 2 other townships that are lower than Pittsfield. It's clear that we are doing the right thing by having a revaluation of properties.

Grievance Day is June 2, 2025 but please go through the proper channels, like meeting with ENPM before grievance day.

Transfer Station – Jeff Galley

Bert Adams Disposal agreed to extend our current contract for the next 2 years. They will keep the compactor rate at \$300 per haul and \$100 per ton.

Resolution # 45 of 2024 – Accept the Proposal for the 2-year locked in rate with Bert Adams Disposal.

Motion: Lisa Jackson

Seconded: Liam Keyes

Carried:4/0/1

Town Clerk/Tax Collector – Sandra Clapperton

Gearing up for tax season. The Town Clerk’s Office days and hours for December are December 17th 3PM to 6PM; December 19th 3PM to 6PM; December 26th 3PM to 6PM and December 28th 9AM to Noon. Please note that I will be closed December 24th and December 31st.

Justice – Karen Liddle

Judge Liddle is ready for the 2024 books and docket to be reviewed by the board. The supervisor will set up a date and time.

Ambulance

The contract ends December 31st with New Berlin. We have not received a proposal from New Berlin for the next 6-month contract. An e-mail was received by Supervisor from Pete Lennon expressing his concern that there was a disproportion of missed calls in Pittsfield.

The County ambulances are doing well and covering a lot of our calls. It was suggested that we look into having the County cover Pittsfield and not New Berlin.

Financials

The Tax Cap form was filed with the Comptroller’s office. No override was needed.

Per the corrective action plan, the Supervisor did take the Introduction to Government Contract Class in November.

Shelby and the CPA will meet Monday to review her progress, reports, and end-of-year items. She has made great strides in updating our reports.

Approval of vouchers for December 10, 2024

General Fund \$10,526.51

Highway Fund \$33,087.23

Motion: Liam Keyes

Seconded:Lisa Jackson

Carried: 4/0/1

Approval of board meeting minutes from November 122024.

Motion:Lisa Jackson

Seconded:Liam Keyes

Carried: 4/0/1

Next meeting scheduled for January 14, 2025 at 6:30 PM. This will include the Organizational Meeting. The books will be closed at this meeting.

Meeting adjourned at 7:21PM

Motion:Liam Keyes

Seconded:Carl Tice

Carried:4/0/1

The December 10, 2024 meeting minutes were taken and typed by Sandra Clapperton, Town Clerk.

***** Please note that there were discussions from community members to the town board after the meeting was adjourned. Since the meeting was adjourned, these discussions are omitted from the meeting minutes, and they were not recorded. *****