

PITTSFIELD TOWN BOARD MEETING
August 13, 2024

Shelby Wing – Supervisor – Present

Jeff Galley - Present

Liam Keyes – Deputy Supervisor – Present

Carl Tice - Present

Lisa Jackson – Councilwoman – Present

Others Present: Sandra Clapperton (Town Clerk), James Wing, Cindy Taren, Charles T. Koop, Jerry Madsen, Travis Barnard, Robert Starr.

Called to Order: 6:30 PM

Pledge led by: Supervisor Shelby Wing

Community members concerns and statements -

August 15th there is a Hazardous Waste Day in Unadilla.

Following up on Mark Tuller's deed concern, Supervisor Wing spoke with the Town Attorney and the Otsego County Real Property Tax Department. The Attorney stated that this is not a town issue. This is a sub-division issue, and we cannot give any legal advice.

Highway Department – James Wing.

Highway Superintendent James Wing is requesting that budget line items be moved due to machinery maintenance. The line items that will be moved are explained in the financial section of the meeting minutes.

Jim is trying to get a grant to put up a structure, so the sand is undercover.

Regarding the Bridge NY Grant, we will need to acquire rights of way from property owners.

Justice–Hon. Karen Liddle

Court for Traffic tickets and 1st appearance is the 3rd Monday at 5:30. Criminal Court with attorneys and District Attorney is the 1st Monday ODD months at 5:30, EXCEPT September which it will be the 2nd Monday due to Labor Day.

The Pittsfield Town Court Clerk has resigned but is willing to continue until the Judge finds a replacement.

Planning Board – Chairman, Paul Stein

There is an Alternate position open for a planning board member. There were two individuals before the planning board to sub-divide property.

Comprehensive Plan – Liam Keyes/Paul Stein

The Comprehensive Plan is basically suspended for now.

Transfer Station – Jeff Galley

The contract with Bert Adams Disposal is up at the end of the year so we will be checking prices. White Goods Day is scheduled for September 28, 2024. **The board has decided that the Highway Department will have another dump truck available to take tires at this white goods day. There is a limit of 4 tires per property owner and there cannot be any water in them.**

The Town Board voted to switch to cards and eliminate the cling windshield stickers. The effective date is pending. The town clerk and deputy clerk will start working on those.

Town Clerk/Tax Collector – Sandra Clapperton

Hunting licenses went on sale August 1, 2024 which are printed on plain white 8 ½ x 11 paper. As of this meeting 7 licenses have been sold. I am in the process of disposing of old property tax records.

Assessor – Sheri Falcone

ENPM continues revaluation process. A meeting was held with Supervisor Wing, ENPM, Assessor, County Real Property and our State representative. ENPM is working on those properties with building permits to ensure that the new buildings are captured. If you see someone putting up a new building, call the Town clerk and she will notify Otsego County Codes to check on it. A public meeting will be scheduled at the end of February 2025 and impact notices will be going out in March 2025.

Ambulance

Contract was received and reviewed. There is no increase for the 6-month contract. The amount is \$7650.00. We have not received our monthly billing from the Village of New Berlin, and it was addressed to Robert Starr. Mr. Starr suggested that the money that is in the account at the end of the month be turned over to the Village of New Berlin without a bill. We cannot do this without documentation of the amount due.

Resolution # 33 of 2024

Approve the 6-month contract from July 1, 2024 to December 31, 2024 in the amount of \$7650.00.

Motion:Jeff Galley

Seconded: Liam Keyes

Carried: 5/0/0

Financials

The Comptroller Audit is complete. The exit review is scheduled for August 28, 2024.

Budget review and allocations:

General Fund:

A1990.4 Contingency - \$5000 – dissolving this line to increase the law expenses, animal control, and court expenses;

A11104 Municipal Court, Contr. Exp – increase by \$1557 for a total budget of \$5057;

A14204 Law Contr. Exp. – (BAN Renewal) increase by \$1443 for a total budget of \$3943;

A35104 Control of Animals (SPCA surrendered dogs) increase by \$2000 for a total of \$3000.

Highway Fund:

DA90608 – Hospital and Medical - reduce by \$2,000 for a total of \$29,000.

DA3501 – St. Aid, Consolidated CHIPS – increase spending line based on state budget to \$248,000;

DA51124.1 – CHIPS Eligible – increase spending line based on state budget to \$248,000;

DA51304 – Machinery Contr. Exp. (equipment repairs) – increase by \$10,000 for a total of \$50,000.

DA51424 – Snow Removal – decrease by \$10,000 for a total of \$30,000.
DA90708 – Union Welfare Benefits – increase by \$2000 for a total of \$3500.

Resolution # 34 of 2024

Reallocate the General and Highway Funds

Motion: Lisa Jackson

Seconded: Liam Keyes

Carried: 5/0/0

Executive Session

Liam Keyes made a motion to enter into executive session for the reason of personnel. This was seconded by Shelby Wing.

Start time: 7:22 PM End time: 7:45

End Discussion: The board made the determination to ask for an update of the comprehensive plan from the planning board. The board would like to review this before the next meeting.

Travis had an updated addendum; copies were made and distributed to the board.

Approval of vouchers for August 13, 2024

General Fund \$13,914.01

Highway Fund \$137,500.91

Capital Fund \$28,500.68

Motion: Lisa Jackson

Seconded:Liam Keyes

Carried: 5/0/0

Approval of board meeting minutes from July 9, 2024.

Motion:Jeff Galley

Seconded:Liam Keyes

Carried: 5/0/0

Next meeting scheduled for September 10,2024 at 6:30 PM.

Meeting adjourned at 7:50PM

Motion:Lisa Jackson

Seconded:Jeff Galley

Carried:5/0/0

The August 13, 2024 meeting minutes were taken and typed by Sandra Clapperton, Town Clerk.