

**PITTSFIELD TOWN BOARD MEETING (DRAFT)**  
**April 9, 2024**

**Shelby Wing** – Supervisor – Present

**Jeff Galley** - Present

**Liam Keyes** – Deputy Supervisor – Present

**Carl Tice** - Present

**Lisa Jackson** – Councilman – Present

**Others Present:** Sandra Clapperton (Town Clerk), Charles Koop, Cindy Taren, Jerry Madsen, Travis Barnard, Tim Lidell Mark Johnson, Cooper Keyes,

**Called to Order:** 6:28 PM

**Pledge led by:** Supervisor Wing.

**Opening of Fuel Bids**

Notice was posted in the Daily Star, letters, and e-mails were sent to area fuel suppliers for bids. The Town received bids from Buell Fuels, Reese-Marshall, Broedel Fuel Group, and Mirabito Fuel Group. After reviewing all bids submitted, it was found that Buell Fuel was the low bidder.

**Resolution # 20 of 2024– Accept the Fuel Bid from Buell Fuels for June 1, 2024 to May 31, 2025.**

Accept the bid in the amount of: Fixed Prices for Low Sulfur Diesel Fuel (60/40 Winter Blend)\$2.9500/ gallon, Low Sulfur Diesel Fuel (Summer Blend) \$2.8497/ gallon, Clear Kerosene \$3.5990/ gallon, and Heating Oil \$3.0995/ gallon submitted by Buell Fuels.

Motion: Jeff Galley

Seconded: Lisa Jackson

Carried: 5/0/0

**Community members, concerns, and statements** – Charles Koop asked if the catch basin was looked at. Jim looked at it and other than normal settling, it’s good.

**Highway** – James Wing

Approximately 90 % of the roads are broomed. They are working on patching up and ditching roads. FEMA projects are complete, and paperwork has been submitted. The Bridge NY project will be starting soon.

**County Rep** – Jerry Madsen

The Public Safety Committee is looking into a Fireman Training Facility in the Milford area. If you want to view County meetings, the agenda is on the County website.

**Assessor** – Sherri Falcone

ENPM will be giving us new information to update our web page. They will be having another community event in January or February 2025. Code Enforcement was discussed. Residents need to get their building permits.

**Ambulance** – Dale Barton

Report submitted. The town hasn’t received a bill since November 2023.

**Fire Department** – Chief Tim Lidell

Report submitted. Received a Forestry Grant which they were able to update their helmets and some of their gear.

**Animal Control** – Julie Poulech

Continues to give out tickets for unlicensed dogs and delinquent dog renewals.

**Justice** – Hon. Karen Liddle

Honorable Karen Liddle is presiding as our current judge. Fees and fines from February and March have not been turned over to the township as of yet.

**Grants** – Liam Keyes

Looking into the Brownfield grant.

**Comprehensive Plan** – Liam Keyes

It's moving forward.

**Planning Board** – Chairman Paul Stein

A motion was requested that the board enter into Executive Session to discuss personnel who have submitted a letter of interest to become planning board members.

Motion: Jeff Galley                      Seconded: Liam Keyes                      Carried 5/0/0

Time in: 7:03 pm                      Time out: 7:13 pm

Jeff Galley nominated Cooper Keyes for the permanent position and was seconded by Lisa Jackson. Cooper accepted the position. Carried 5/0/0

Liam Keyes nominated Travis Barnard for an alternate position and was seconded by Jeff Galley. Travis accepted the position. Carried: 5/0/0

Lisa Jackson nominated Deidre Stav for an alternate position and was seconded by Liam Keyes. Carried 5/0/0.

Let the records show that as of this date, the following are Planning Board members:

Paul Stein – Chairman

Cooper Keyes

Cindy Taren

Tom Golden

Larry Keenburg

Alternates:

Travis Barnard

Diedre Stav

A resident of the Town of Butternuts will be attending the next meeting to discuss their comprehensive plan.

**Transfer Station** – Jeff Galley

The contract with Bert Adams is up 12/31/24. **White Goods Day is scheduled for April 13, 2024.** The highway department will be there to assist.

**Town Clerk/Tax Collector** – Sandra Clapperton

Tax collecting is winding down. Over 250 letters were mailed out to residents notifying them that their taxes are delinquent and how to pay them after April 30, 2024.

Our auditor is requesting a separate Resolution for Elected Officials establishing the standard workday.

**Resolution # 21 of 2024—Establishing the Standard Workday for Elected Officials**

The standard workday for elected officials will be 8 hours.

Motion: Jeff Galley                      Seconded: Liam Keyes                      Carried: 5/0/0

**Financials**

Fiscal oversight. The check list still needs to be reviewed with the Town Clerk, CFO, Taxes.  
The meeting is set for May 6, 2024 at 10:00 to review the Town Clerk.

**Policy Review** – Procurement policy was reviewed.

**Approval of vouchers for April 9, 2024**

General Fund \$6915.41                      Capital Fund \$9580.81  
Highway Fund \$ 3243.46

Motion: Lisa Jackson                      Seconded: Carl Tice                      Carried: 5/0/0

**Approval of board meeting minutes from March 2024.**

Motion: Lisa Jackson                      Seconded: Liam Keyes                      Carried 4/0/1

**Board member concerns/statements**

Jeff Galley voiced concerns regarding the Assessor's time.

**Next meeting scheduled for May 14, 2024 at 6:30 PM.**

**Meeting adjourned at 7:44 PM**

Motion: Jeff Galley                      Seconded: Lisa Jackson                      Carried: 5/0/0

**The April 9, 2024 meeting minutes were taken and typed by Sandra Clapperton, Town Clerk.**