

Pittsfield Town Board

Meeting Minutes

April 11th 2023

Call to order: 6:35 PM **Pledge:** Led by Shelby Wing

Roll Call:

Shelby Wing- Supervisor Present Kelly York- Councilman Not Present

AJ Digsby- Councilman Present Jeff Galley - Councilman Present

Liam Keyes - Councilman Not Present

Others Present: Terron Muller (Town Clerk), Sandy Clapperton, Jim Emminger (Revaluation Representative) Sherri Falcone (Tax Assessor), Jerry Madsen (County Representative) , Justin Weidman, Kaylee Weidman,

Community members concerns and statements - No comments from the community

County Rep: Jerry Madson – Advised the board the Allan Ruffles the County Treasurer works with a bank regarding investments that gives a higher percent of interest than others. Supervisor Wing said that she was presenting NYCLASS to the board later in the meeting regarding this. Mr. Madsen asked how the new recycle container was working out at the transfer station and Councilman Galley said that it is definitely getting filled up and we have a lot of residents that recycle so the second container was definitely needed.

Fuel Bid Opening

The town received sealed bids from the following fuel providers; Mirabito Energy Products, Buell Fuels and Broedel Fuel Group. After reviewing all bids submitted it was found that Broedel was the low bidder.

Resolution #20 of 2023 accepting bid in the amount of; Fixed Prices for all On Road Diesel \$ 2.914/gallon, Fuel Oil \$ 2,826/gallon, Clear Kero \$ 3.492/ gallon submitted by Broedel Fuel Group.

Motion Jeff **Second** AJ **Carried:** 3/0/2

Jeff Aye **Liam** Absent **AJ** Aye **Kelly** Absent **Shelby** Aye

Assessor - Sheri Falcone

Re Evaluation with ENPM Inc. - Jim Emminger to be present- Grievance day this year will be May 30th 4-8pm.

ENPM has been in the appraisal business for 37 years and have served Delaware County, Southern Tier, West of Syracuse, Seneca Falls, Oneida, Walton and smaller communities. They want to assure residents there is nothing to worry about. They will be holding a public presentation explaining the Valuation project in the Towns Burlington and Edmeston and Pittsfield. They suggested having a joint public meeting with the neighboring towns and having at least 2 of them so there will be more than one day residents can attend. He will check dates and advise which days will be best, they will not be held until June. They will publicize when and where the public meetings will be held. There will be a power point presentation as well as a website with information, and a dedicated phone number to call to ask questions. The process will be very transparent, the more the public knows the better. The purpose of the revaluation is assure that people are only paying their fair share so it will even it out; people paying too much will see their taxes go down, people paying too little will see their taxes go up. The valuation is based on sales, this has been done two ways; looking at the sales for the town for example if there are 75 sales in 6 years they can keep it in town, if the sales in the town are low they may look at sales in neighboring communities, for example Morris and Edmeston.

Board of assessment review- need members to review any Grievances, we have 2 currently, 3 open positions - Members will be required to take small training class prior to Grievance Day which should be available online.

Ambulance

CON was set to expire 3/31, Ambulance service and Supervisor worked together to file proper paperwork and CON was renewed.

Current contract ends the end of June, verbal proposal was same as current \$7500 for 6 months.

Fire department- Chief Tim Lidell .

Board was invited to banquet to be held April 15th. Chief Lidell submitted a report for the fire department to the board. He has not provided a list of members that would qualify and be interested in the tax reduction for emergency personnell.

Justice - Hon. Gary Carson-

Annual audit and resolution was filed March 24th

JCAP grant was obtained in the amount of \$13,404.83 to be used to ensure security of information and proper storage of files which includes construction to expand office space/judges chambers for judicial/attorney discussions. Desk which will ensure security of computer, locking cabinets and files cabinets. This work has to be completed and documents submitted within the next 6 months.

Prior Judge Bill Curto- Closing out bank account is pending Hon Donna Yerdon is assisting. \$1361.02 remains in Judge Curto's account,

Grants-Liam Keys

There are clean up grants available for home owners that want help cleaning up distressed property. The community member would have to be on board and the town could apply for assistance

Comprehensive Plan - Liam Keys

Anthony Maris-Swann from MVEDD will assist as a MVEDD consultant for our comprehensive plan as needed. Additions to the website home page communicating the need for a comprehensive plan and committee members. There is a sign up form for those interested. Board members to assist in talking up the comprehensive plan, direct anyone interested to the website for more information and to sign up for the committee.

Historical Society - No members present

Planning Board - Jim Austin – Jim was not present this evening but Kaylee Weidman was and she stated that they had a very short meeting, there was no agenda for the month.

Transfer Station - Jeff Galley

Annual report completed- filed 3/17/2023 Cleanup day to be scheduled - April 19th at 6:30 PM will be the cleanup day with April 20th being the rain date.

Whites' Good day - April 15th and September 30th

Animal Control - Julie Polulech - hired and has been working out well. Is issuing tickets.

Town Clerk/Tax Collector - Terron Muller

Tax Collection update - to date the town has collected \$ 858,512.17 of the \$ 1,134,639.82 of the tax warrant amount leaving a remaining balance of \$ 276,127.00

Sandy Clapperton was present this evening to introduce herself to the board. Sandy has been a resident of Pittsfield for 28 years and is interested in training for the Town Clerk/Collector position as the current clerk/collector has plans to relocate to another state this summer. Sandy would like to begin training right away so she will be prepared to take over when the current clerk leaves.

Resolution #21 of 2023 - Appointment of Sandy Clapperton as Deputy Town Clerk/Collector effective April 13, 2023. Sandy will receive a salary of \$ 350.00 bi-weekly.

Motion Jeff **Second** AJ **Carried:** 3/0/2

Jeff Aye **Liam** Absent **AJ** Aye **Kelly** Absent **Shelby** Aye

Resolution #22 of 2023 – Adjust the budget by moving funds from A19904 Contingency account to A141001 Clerk PS account for training of the Deputy Clerk/Collector.

Motion Jeff **Second** AJ **Carried:** 3/0/2

Jeff Aye **Liam** Absent **AJ** Aye **Kelly** Absent **Shelby** Aye

Building-

Spectrum update- problem with hooking up fax machines

Highway - James Wing Superintendent

Union contract and MOA was signed on 3/20/2023

Resolution #23 of 2023 accepting bid of 486,155.00 presented by Tweedie Construction Services, Inc. for FEMA culvert project on Mooretown Rd.

Motion Jeff **Second** AJ **Carried:** 3/0/2

Jeff Aye **Liam** Absent **AJ** Aye **Kelly** Absent **Shelby** Aye

The highway department has been out with the excavator and mover cutting brush and patching holes.

There may be a transfer case available on April 14th .

Highway Superintendent Wing asked about purchasing a new truck for 2025. The truck will have the same box and plow that the current truck does. It will be a standard truck with no bells and whistle. This would keep with the town in the 5 year rotation on the trucks. He is requesting the board approve the purchase a new 2025 Mac520 HX520 Plow Truck for \$ 284,000.00 (quote # 284607) for delivery in 2025.

Resolution #24 of 2023 - Approval to purchase 2025 Mac520 HX520 Plow Truck for \$ 284,000.00 (quote # 284607) for delivery in 2025

Motion Jeff **Second** AJ **Carried:** 3/0/2

Jeff Aye **Liam** Absent **AJ** Aye **Kelly** Absent **Shelby** Aye

Highway Superintendent Wing would like approval to do another 284 to grind and pave Dunham Road where he left off paving to Ouleout Road if he stays within budget. He would also like to seal Musk Road and Jennison Road this year. His goal is to try and budget to do seal 5 miles a year to stay in rotation. The cost to pave 1 mile is \$ 140,000.00

Financial-

Other investment opportunities being looked into, NYCLASS and Bank of Cooperstown are offering >4% interest on money markets currently. Double of what our MM give currently, CD's are another option but this locks funds up MM would maintain liquidity.

Supervisor working with Jamie A. Reynolds SVP Regional Executive/Government Banking and local NBT bank to increase return on investments. CD rates are 3-4% through NBT but funds would not be liquid and would have to be laddered to ensure funds were available when needed

NYCLASS has had interest rates >4.5% recently they do fluctuate, returns are deposited daily and do compound. Funds are liquid and can be transferred at any time to our NBT accounts within 24 hours.

Resolution #25 of 2023 to sign up with NYCLASS for higher interest yields.

Motion Jeff **Second** AJ **Carried:** 3/0/2

Jeff Aye **Liam** Absent **AJ** Aye **Kelly** Absent **Shelby** Aye

Other Business

2023 elections- on the ballot for pittsfield- 2 council positions, supervisor, superintendent, judge, county rep. Clerk Position will be on the ballot if resignation is given before August. Petitions are all in. community members can still run as independents or write-ins.

Communication with Community- Notifications went out after last month's meeting via Email. Worked well and had several new community members sign up. Current count of how many residents are signed up 24. Need for a social media platform? Risk vs Benefits

Things to put in this months notifications-

- Whites good day,
- Need to board of assessment review members
- Comprehensive plan committee

Approval of vouchers for April 2023

General Fund in the amount of: \$ 6,783.83

Highway department in the amount of: \$16,068.76

Transfer station in the amount of: \$ 1,988.00

Motion AJ Second Jeff Carried: 3/0/2

Approval board meeting minutes from March 15, 2023

Motion Jeff Second AJ Carried: 3/0/2

Board member concerns/ statements

Board member did express concern regarding junk cars on properties. Local laws and be written, however we would need someone locally to enforce those laws. There are state regulations in which country codes can be enforced. Codes will respond to complaints that are made in writing.

Adjourn Meeting: 8:33 PM Motion Jeff Second AJ Carried: 3/0/2

Minutes of April 11, 2023, Board Meeting were taken and typed by Terron Muller, Town Clerk